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# THE GAZETTE OF MEGHALAYA

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Shillong, Thursday, November 5, 2015

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

**Advertisements and Notices by Government Offices and Public Service**

### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year

\_\_\_\_\_  
Month

\_\_\_\_\_  
Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town

\_\_\_\_\_  
Police Station

\_\_\_\_\_  
District

\_\_\_\_\_  
State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 27th October, 2015.

**SHORT TENDER NOTICE**

**No.EE/PHE/INV/TB-116/2015-16/2981-A.**—Sealed tenders affixing non-refundable C.F.S. ₹ 200/- (Rupees two hundred) only, ₹100/- (Rupees one hundred) only and ₹ 50/- (Rupees fifty) only respectively and eventually to be drawn in P.W.D. F-2 forms are hereby invited from registered Class-I Contractors of PHE Department Class-II Contractors of Greater Shillong Circle, Shillong, Class-III Contractors of Investigation Unit Division, Shillong for the works mentioned below which will be received by the undersigned upto 30th November, 2015. The tenders received will be opened on the same day at 3 P.M. in the presence of the tenderer or their authorized agent who would like to be present.

Detailed tender papers and specification along with terms and conditions can be obtained from the office of the undersigned upto 27th November, 2015 during office hours on all working days on payment of ₹ 100/- (Rupees one hundred) only.

Sl. No.	Names of works	Estimated Amount	Time of Completion	C. F. S.
Sl. No.	Construction of RCC Intake weir, Sedimentation tank, Zonal Reservoirs at different locations and laying of feeder main and distribution pipe line in groups under Nongshken Combined W.S.S.	As applicable		

Executive Engineer (PHE)  
Investigation Division,  
Meghalaya, Shillong.

Nongstoin, the 29th October, 2015.

**No.SE(W)/TB/CS/2015-16/97/1817.**—This is for general information to the concerned public/Contractors that the Short Notice Inviting Tender for the construction work “Improvement including Metalling and Blacktopping of Kynshi-Myriaw Road (12th-13th Km) (Job No.PW/WR/2014-15/50) - (Earthwork information including drains, providing Dry stone masonry retaining walls, Collection & supply of hard stone metals, Consolidations of WBM : Grade -I, II metals (two coats), CD works (NP3) and providing 20mm thick PMC & PSC etc)” issued vide this office letter No. SE (W)/TB/CS/2015-16/97/1720, dated 14th October, 2015 is hereby cancelled from this end due to the forthcoming of bye-election and enforcement of the model code of conduct, the same will be re-invited later.

Inconvenience cause for cancellation is highly regretted.

**J. V. LYNDOH,**  
Superintending Engineer, P.W.D. (Roads)  
Western Circle, Nongstoin.

Shillong, the 26th October, 2015.

**TENDER NOTICE**

**No.DMR/Store/77/2005/1416-A.**—Sealed quotations affixing Rs. 25/- Court Fee Stamp are invited for supply of Laboratory Equipment, Drilling Accessories, Survey Equipments, Tents & Tarpaulin, so as to reach the office of the undersigned on or before 20th November, 2015.

The cost of tender paper is Rs.100/- for each item on payment by crossed D/D or cash in favour of Director of Mineral Resources, Shillong - 793003. Self addressed stamp envelope is to be enclosed along with the request.

**R. P. MARAK,**

Director of Mineral Resources  
Meghalaya, Shillong.

Shillong, the 26th October, 2015.

**NOTICE INVITING QUOTATION**

**No.DMR/MV/1/90 (Pt)/1423-A.**—Sealed Quotation from reputed Firms/Suppliers located in and around Shillong are invited for making of the following works:-

1. Making of Seats Covers, Hood and Floor Matting etc. for Departmental Vehicles viz, Jeeps, Boleros, Trucks etc.
2. Construction of Complete Sal-Wood Body for Departmental Trucks.

Interested Firms/Suppliers may collect the detail information from the office of the Undersigned on payment of Rs.100/- only by Cash/Bank Draft in favour of the Directorate of Mineral Resources, Meghalaya Shillong from 28th October, 2015 during Office hours. Last date for submission of Quotation is upto 1200 hrs on 20th November, 2015.

**R. P. MARAK,**

Director of Mineral Resources  
Meghalaya, Shillong.

**OFFICE OF THE DIRECTOR GENERAL OF POLICE  
MEGHALAYA: SHILLONG**

Shillong, the 20<sup>th</sup> October, 2015.

**TENDER NOTICE**

**FOR DRY & FRESH RATION FOR THE YEAR 2016-2017**

**No.MS/VIII-I/2016-17/7.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 100/- (Rupees one Hundred) only are invited for supply of the following items for the financial year 2016-2017 (with effect from **1<sup>st</sup> April, 2016 to 31<sup>st</sup> March, 2017** These will be received upto **27<sup>th</sup> November, 2015 till 1300 hrs** and will be opened immediately thereafter.
  - a. For Supply of rations for Police Dog Squad, Pynthorumkhrah, Shillong and Tura, the Tenderers must quote rate for Rice per Kg, Beef per Kg, Milk per litre, Eggs per dozens and Loaf per piece.  
Payments to the Contractor for their supply of Rations to Police Dog Squad will be made by the Spl. Superintendent of Police (CID), Meghalaya, Shillong after rations bills are countersigned by the AIG (Admn.), Meghalaya, Shillong.
  - b. Dry / Fresh rations group-wise in AB/AR Scale at the rate of 1 (one) tender for each group to the entitled Meghalaya Police Battalions (1<sup>st</sup> MLP Bn, Mawiong/2<sup>nd</sup> MLP BN, Goeragre/3<sup>rd</sup> MLP Bn, Khliehtyrshi/4<sup>th</sup> MLP Bn, Sohpien/5<sup>th</sup> MLP Bn, Samgong/6<sup>th</sup> MLP Bn, Camp Shillong/Spl Froce-10).
2. (a) All Contracts will be on scheduled rates per 100 Kgs except in case of refined oil / mustard oil, where the rates shall be on per 100 litres and for match boxes, the rates shall be per 100 match boxes. The rates should be quoted accordingly.
  - (b) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container) so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates. Rates for indential items for (1)1<sup>st</sup> MLP Bn, Mawiong(2)2<sup>nd</sup> MLP BN, Goeragre(3)3<sup>rd</sup> MLP Bn, Khliehtyrshi(4)4<sup>th</sup> MLP Bn, Sohpien(5)5<sup>th</sup> MLP Bn, Samgong(6)6<sup>th</sup> MLP Bn, Camp Shillong (7) Special Force-10 Personnel should be uniform.
  - (c) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained. Contractors are however, required to supply dal, salt, tea leaves and refined oil / Mustard oil in the container of original packing free of charge.
  - (d) The contract when awarded will remain operative upto 31<sup>st</sup> March, 2017 subject to the conditions under clause 6(c) and 7(a).

- (e) In the interest of the finance and the administrative suitability in public interest the D.G. of Police, Meghalaya may extend the operation of the contract beyond –31<sup>st</sup> March, 2017 till 30<sup>th</sup> May, 2017 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.
3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested without which the Tender is liable to be rejected.
- (a) An attested copy of photograph of the Tenderer.
  - (b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
  - (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department, Government of Meghalaya.
  - (d) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
  - (e) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
  - (f) Up-to date certificate issued by Health Inspector, Health Department, Government of Meghalaya in respect of food adulteration.
  - (g) Attested copies of valid Trading License in terms of KHADC, JHADC, GHADC for non tribals (Regulation Act 1954) who are required to obtain such license should be enclosed.
4. (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid. Indistinct writing or overwriting may be considered as is disqualification.
- (b) Tenders should be dropped in the Tender Box of this office. Tenders received after the fixed time above will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as ‘Tender for Supply of Ration Group A, B, C & D to the 1<sup>st</sup> MLP Bn. Mawiong, 2<sup>nd</sup> MLP Bn. Goeragre, 3<sup>rd</sup> MLP Bn. Khliehtyrshi, 4<sup>th</sup> MLP Bn, Sohpien. 5<sup>th</sup> MLP Bn, Samgong, Williamnagar ,6th MLP Bn Camp, Shillong, Spl Force-10 for supply of Ration to Police Dog Squad, Pynthorumkhrah, Shillong / Tura, as the case may be, during the year 2016-2017 to the AIG (Admn.), Meghalaya, Shillong and not by name.
- (c) For submission of more than one Tender for one group for the same schedule quoting different rates by one and same tenderer of firm under the same style and title, will disqualify a tenderer for appointing as a contractor and all tenders of such tenderer will be deemed as automatically rejected. Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modifications of rates will be allowed after the tenders have been submitted.
- (d) Tenderers should fill up his / her / their rates both in words and figures in the Tender Forms for each item, the rates in the Tender must be in terms of Rupee and paise. However CST/VAT should be quoted separately and a gross amount be indicated .

- (e) All Tenders must quote only one rate for each articles of ration exclusive of CST/VAT. Item-wise rate will have to be quoted separately for different varieties of dry ration and so on.
- (f) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sampler for each tender for Unit separately. The weight of each sample should not be less than 100 grams. Samples for refined oil / Mustard oil should be in the original packing of the manufacturer container.
- (g) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.
- (h) At the time of opening the Tender, should there be any objection raised by Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
- (i) Contractors shall be bound to supply different varieties of Dal, etc., as per prescribed percentage. Any variety & percentage of Ration may be modified at the discretion of the Director General of Police, Meghalaya, if he is satisfied with the reasons being beyond the control of Contractor as may be brought out by the Contractors.
- (j) The Director General of Police, Meghalaya is not bound to accept the lowest Tendered rate and reserves to himself the right to reject any or all Tenders without assigning any reasons thereof.
5. All Tenders must affix their signature and date on the Tender Form with their full address.
- If the Tenderers represent a company, such Tenderers must submit alongwith their Tenders a certified copy of the registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.
  - When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
  - The Tenderers must submit with the Tenders a sum of Rs. 10,000/- for Fresh/Dry Ration, Rs.1000/- for Ration to Police Dog Squad as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong, with each tender for each group separately. Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. Non-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.
- The Earnest Money may be in one of the following forms:-
- Government Securities.
  - Postal Saving Accounts.
  - Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
  - No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.

- (v) Earnest Money for each Tender will be furnished separately for Group A, B, C and D and not collectively. Government Draft Postal Accounts etc. in respect of the particulars Tender should be invariably accompany the Tender.
- (v) Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs.10,000/- and Rs. 1000/-
6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderer has any right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
- (i) Forfeiture of Security Deposit in whole or part.
  - (ii) Making good of the loss caused to the Govt. through the inability, neglect or delay in complying with any demand.
  - (iii) Cancellation of the Contract within 30 days notice to the Contractors
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the concerned Controlling Officers.
- (e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters. No claim in any form and on any account for transport charges etc. will entertained by the Government.
7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contract from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-
- (i) A contractor assigns or sublets any Contract without his approval.
  - (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.

- (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.

(b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Seven(7) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security Deposit before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchase) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
- (d) If any Tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her, the Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.

9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.

10. The following standard specification of ration commodities will be strictly be adhered to :-

- (1) Dal : Of all the required varieties shall –
- i. Be of the best quality and free from dust, and foreign materials and any obnoxious odour.
  - ii. Show no sign of mould or insect infestation, moisture of lumpy condition.
  - iii. Be skinned.

- (2) Tea Leaves : Shall be B.O.P (Broken Orange Pigou) and of the best quality and free from dust, dirt and foreign materials and good natural flavor and free from undesirable odour and discolouring.

- (3) Atta :
- i. Should be of good milled quality and free from dirt, foreign materials and any obnoxious odour.
  - ii. Should not show any sign of mould or insect infestation, moisture or lumpy condition.

- (4) Potatoes & Onions –  
Should be of best quality, safe and sound free from diseases, mould, blight and fit in all respect.

They shall be good average size and shall not contain excessive moisture and free from dirt. No potatoes & onions that pass through a 39 mm (1 ½) circular mesh will be accepted.

Old potatoes should not be average more than 20 kgs and while new potatoes should not be more than 1 to 18 kg.

- (5) meat shall be the products of healthy, well nourished stock and free from any appearance of ill health which is to be examined by the concerning office or Department Doctor. All animals (sheep, goats, etc) Tender will conform to specification for livestock. The animals shall be inspected and passed by Indenting Officer or his representative before acceptance of the supply. No female live stocks which are pregnant will be accepted.

11. The contractors shall be required to maintain reserve stock at all time for not less than 2 (two) months of requirement of rations stock.

12. Fresh vegetables:-

- i. The vegetables shall consist of seasonal varieties, vegetables should be fresh and free from discoloration and fungi.

- ii. Before acceptance unnecessary leaves and roots of vegetables shall be removed. The different varieties of vegetables of each season and of the percentage in respect of such varieties thereof is to be supplied as mentioned in the Schedule attached to this NIT.
  - iii. All articles of rations will be subject to test by Government Analyst. The contract operating officers may whenever they consider necessary send samples of any item of food stuff to the Government Analyst for examination. In case chemical analysis reveals food adulteration, action will be initiated against the concerned supplier as per law.
13. The samples furnished by the approved tenderer will be examined by the Public Analyst if considered necessary. Some samples from the bulk supply made by the contractors at any time during currency of the contract may be sent for chemical examination under the Food Adulteration Act. In case the samples are found to be contaminated the concerned supplier will be terminated without notice with forfeiture of security deposit and other action as per law will be initiated against the supplier.
14. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-
- (a) No voluntary offer of reduction of Tender rates will be considered as valid.
  - (b) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.
  - (c) Successful Tenderers will be required to furnish security deposit and execute contract agreement to ensure fulfillment of the terms and conditions of the contract which the successful tenderers will have to enter into.
15. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantital be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.
- (2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.
  - (3) The appointed Contractors shall supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.

- Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.
- (4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation in case adverse report of antecedents comes to light as a result of such verification.
  - (5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause and contractors will have no right to terminate contract during the currency.
  - (6) Contract should be run by the appointed Contractors themselves. No power of delegating merge of contract in favour of any individual or firm shall be accepted.
  - (7) Payment to the Contractors for their supplies shall be made by the Controlling Officers concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.
16. Any incomplete Tender or a Conditional Tender will not be accepted and shall be rejected.
17. In the interest of Finance of the State the item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When any of the items is not available in sufficient quantities from the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any or all these items and will be paid for at the contracted rates for those items supplied by them.
18. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

#### **TENDER NOTICE**

Sealed Tenders, for Supply of Rations to the entitled Meghalaya Police Battalions & Rations to Police Dog Squad at Pynthorumkhrah, Shillong and Tura invited for the year 2016-2017. These will be received by the undersigned upto **27<sup>th</sup> November, 2015 till 1300 hrs** and will be opened on the same day. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N. B. Please**

1. Separate Tender for each group should be submitted.
2. Rates should be quoted FOR destination.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Separate Earnest money should be submitted.
5. Upto date Sales Tax Clearance Certificate VAT registration certificate to be furnished.
6. Trading Licence in case of non-tribal firms/suppliers whose business establishment fall under the jurisdiction of the District Council.
7. Upto date financial stability Certificate from the competent authority to be furnished.
8. certificate issued by Health Inspector, Health Department in respect of food adulteration.
9. Separate Tender to be submitted for the following:-
  - i) 1<sup>st</sup> MLP Bn., Shillong.
  - ii) 2<sup>nd</sup> MLP Bn., Tura.
  - iii) 3<sup>rd</sup> MLP Bn., (IRBn.) West Jaintia Hills, Khliehtyrshi.
  - iv) 4<sup>th</sup> MLP Bn., (IRBn.) Sohpan, West Khasi Hills, Nongstion.
  - v) 5<sup>th</sup> MLP Bn, Samgong, Williamangar.
  - vi) 6<sup>th</sup> MLP Bn., IRBN, Shillong.
  - vii) Spl Force -10.
10. All Tenders Should be properly sealed.
11. Covers should be conspicuously marked Tender for Group 'A', Group 'B', Group 'C', Group 'D' (Dry/Fresh) Ration as the case may be.
12. Tender for supply of Ration to Police Dog Squad at Pynthorumkhrah, Shillong.
13. Tender for supply of Ration to Police Dog Squad at Tura.
14. Tenders which do not meet any of the above requirement are liable to be rejected.

**SCHEDULE OF ITEMS****Group 'A' (Dry Ration)**

Slno.	Items	Scale per head per month
1.	Atta	3.00 Kgs
2.	Dal	3.00 Kgs
3.	Refined Oil / Mustard oil	2.50 Litres
4.	Tea Leaves	600 grams
5.	Safety Match	1.6 (yearly)
6.	Sugar	2.00 Kgs
7.	Salt	300 grams
8.	Rice	15 Kgs (for 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> MLP Bn., Only)

**Group 'B' (Dry Ration)**

Slno.	Items	Scale per head per month
1.	Onion	2.00 Kgs
2.	Potatoes (roots & tubers)	4.00 Kgs

**Group 'D' (Fresh Ration)**

Sln.	Items	Scale per head per month
1.	Meat on hoof	6.00 Kgs

**SCHEDULE OF ITEMS (DOG SQUAD) at Pynthorumkhrah, Shillong**

Sln.	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.

**SCHEDULE OF ITEMS (DOG SQUAD) Sanctioned at 2<sup>nd</sup> MLP Bn, Goeragre.**

Sln.	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.
6.	Fire wood	
7.	Dog collar	
8.	Dog comb	
9.	Dog shampoo	
10.	Dog Soap	
11.	Cross Belt	
12.	Leather Belt	
13.	Dettol	
14.	Bleaching Powder	
15.	Phenyle	
16.	Steel wool/wipo	
17.	Floor wiper	
18.	Degchi	
19.	Axe	
20.	Hammer	
21.	Black Soap	

**GROUP - C**

[illegible]

**TENDER NOTICE**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Dry / Fresh Ration in Group-wise AB/AR Scale to the entitle Police Personnel of 1<sup>st</sup> MLP Bn. Mawiong, 2<sup>nd</sup> MLP Bn. Georagre, 3<sup>rd</sup> MLP Bn. Khliehtyrshi, 4<sup>th</sup> MLP Bn. Sohpien, 5<sup>th</sup> MLP Bn, Samgong , 6<sup>th</sup> MLP Bn Camp, Shillong and Spl Froce-10 for the year 2016-2017 (w.e.f. 1.4.2016 to 31.3.2017).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money:- Rs.10,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Group – A, B, C & D (as the case may be).
2. Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery :- Delivery will be made in the Battalion Headquarter or any place within the State of Meghalaya as indented by the Indenting Officers. No extra charges will be preferred for delivery of ration in different places.
4. (a) I/We do Hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Dry and Fresh Ration to the Meghalaya Police Personnel during the year 2016-2017 in response to which I/We submit Tender herewith.  
(b) I/We undersigned do hereby also agree that on acceptance of my/our Tender to supply the above mentioned commodities at the rate quoted for the full period of the currency of the contract as per instructions laid in Memo No. \_\_\_\_\_

Dated \_\_\_\_\_ issued by you.

Signature of Tenderer.

Full Address:-

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Ration to Police Dog Squad at Shillong (Pynthorumkhrach)/Tura for the year 2016-2017 (w.e.f. 1.4.2016 to 31.3.2017).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money:- Rs.1,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Dog Squad (as the case may be).
2. Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery:- Delivery will be made at Police Dog Squad at Pynthorumkhrach, Shillong / Tura as indented by the Indenting Officers. No extra charges will be charged for delivery of ration.
4. We/I agree to accept part tender on item-wise rates as ordered by you.
  - (a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Ration to the Meghalaya Police Dog Squad during the year 2016-2017 in response to which I submit Tender herewith.
  - (b) The undersigned do hereby also agree on acceptance of my Tender period of the Currency contract as per your instruction laid in the Tender Notice dated \_\_\_\_\_

Signature of Tenderer.

Full Address:-

OFFICE OF THE DIRECTOR GENERAL OF POLICE  
MEGHALAYA: SHILLONG

Shillong, the 20<sup>th</sup> October, 2015.

**TENDER NOTICE**

**FOR DRY & FRESH RATION FOR THE YEAR 2016-2017**

**No.MS/VIII-1/2016-2017/8.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 100/- (Rupees one hundred) only are invited for supply of the following items for the personnel of Co 5<sup>th</sup> MLP (3<sup>rd</sup> IR) Battalion Police Line Vikas Puri, New Delhi for the financial year 2016-2017 with effect from 1<sup>st</sup> April, 2016 to 31<sup>st</sup> March, 2017 these will be received upto **27<sup>th</sup> November, 2015 till 1300 hrs** and will be opened immediately thereafter.
- (a) Dry/ Fresh rations group wise in AB/AR Scale at the rate of 1 (one) tender for each group to the personnel of Co. 5<sup>th</sup> MLP (3<sup>rd</sup> IR) Battalion, Vikas Puri, New Delhi
2. (a) All Contracts will be on scheduled rates per 100 Kgs except in cases of refined oil / Mustard oil, where the rates shall be on per 100 litres and for match boxes, the rates shall be per 100 match boxes. The rates should be quoted accordingly.  
(b) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates.  
(c) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained. Contractors are however, required to supply dal, salt, tea leaves and refine oil /Mustard oil in the container of original packing free of charge.  
(d) The contract when awarded will remain operative upto 31<sup>st</sup> March, 2017 subject to the conditions under clause 6(c) and 7(a).  
(e) In the interest of the finance and the administrative suitability in public interest the Director General of Police, Meghalaya may extend the operation of the contract beyond 31<sup>st</sup> March, 2017 till 30<sup>th</sup> May, 2017 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.
3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested without which the Tender is liable to be rejected.  
(a) An attested copy of photograph of the Tenderer.  
(b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.

- (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department.
  - (d) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
  - (e) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong/New Delhi.
  - (f) Up-to date certificate issued by Health Inspector, Health Department in respect of food adulteration.
  - (g) Attested copies of valid Trading License in terms of KHADC, JHADC, GHADC for non tribals (Regulation Act 1954) who are required to obtain such license should be enclosed.
4. (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid. Indistinct writing or overwriting may be considered as disqualification.
- (b) Tenders should be dropped in the Tender Box of this office. Tenders received after the fixed time above will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Ration Group A, B, C, & D to 5<sup>th</sup> MLP Bn at Delhi for the year 2016-17 to the AIG (Admn.), Meghalaya, Shillong and not by name.
- (c) For submission of more than one tender for one group for the same schedule quoting different rates by one same tenderer of firm under the same style and title, will disqualify a tenderer for appointing as a contractor and the tenders of such tenderer will be deemed as automatically rejected. Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modification of rates will be allowed after the tenders have been submitted.
- (d) Tenderers should fill up his / her / their rates both in words and figures in the Tender Forms for each item, the rates in the tender must be in the terms of rupee and paise. However CST/VAT should be quoted separately and gross amount be indicated.
- (e) All Tenders must quote only one rate for each articles of ration. Item-wise rate will have to be quoted separately for different varieties of dry ration and so on.
- (f) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sample, the weight of each sample should not be less than 100 grams. Samples for refined oil / Mustard oil should be in the original packing of the manufacturer container.
- (g) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.
- (h) At the time of opening the Tender, should there be any objection raised by Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
- (i) Contractors shall be bound to supply different varieties of Dal, etc., as per prescribed percentage. Any variety & percentage of Ration may be modified at the discretion of the Director General of Police, Meghalaya, if he is satisfied with the reasons being beyond the control of Contractor as may be brought out by the Contractors.

- (j) The Director General of Police, Meghalaya is not bound to accept the lowest Tender rate and reserves to himself the right to reject any or all Tenders without assigning any reason thereof.
5. All Tenders must affix their signature and date on the Tender Form with their full address.
- If the Tenderers represent a company, such Tenderers must submit alongwith their Tenders a certified copy of the registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.
  - When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
  - The Tenderers must submit with the Tenders a sum of Rs.10,000/- as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong, with the tender Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. Non-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms:-

- Government Securities.
  - Postal Saving Accounts.
  - Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
  - No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.
  - Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs. 10,000/-
6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderer has any right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
- Forfeiture of Security Deposit in whole or part.
  - Making good of the loss caused to the Govt. through the inability, neglect or delay in complying with any demand.
  - Cancellation of the Contract within 30 days notice to the Contractors.

- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the concerned Controlling Officers.
  - (e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to Delhi No claim in any form and on any account for transport charges etc. will be entertained.
7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contract from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-
- (i) A contractor assigns or sublets any Contract without his approval.
  - (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
  - (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolute at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.
- (b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Seven(7) percent of the total values of the Contract calculated on the basis of

approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchase) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
  - (d) If any Tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her, the Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.
10. The following standard specification of ration commodities will strictly be adhered to :-
- (1) Dal : Of all the required varieties shall –
    - i. Be of the best quality and free from dust, and foreign materials and any obnoxious odour.
    - ii. Show no sign of mould or insect infestation, moisture of lumpy condition.
    - iii. Be skinned.
  - (2) Tea Leaves : Shall be B.O.P (Broken Orange Pekoe) and of the best quality and free from dust, dirt and foreign materials and good natural flavor and free from undesirable odour and discolouring.
  - (3) Atta :
    - i. Should be of good milled quality and free from dirt, foreign materials and any obnoxious odour.
    - ii. Should not show any sign of mould or insect infestation, moisture or lumpy condition.
  - (4) Potatoes and Onions –  
Should be of best quality, safe and sound free from disease, mould, blight and fit in all respect.

They shall be good average size and shall not contained excessive moisture and free from dirt. No potatoes and onions that pass through a 39 mm (1 ½ ) circular mesh will accepted.

Old potatoes should not be average more than 20 kg and while new potatoes should not be more than 1 to 18 kg.

(5) Meat shall be the product of healthy, well nourished stock and free from any appearance of ill health which is to be examined by the concerned officer or department doctor. All animals (Sheep, Goats, etc) tender will conform to specification for livestock. The animals shall be inspected and passed by indenting officer or his representative before acceptance of the supply. No female livestock which are pregnant will be accepted.

11. The contractors shall be required to maintain reserve stock at all time for not less than 2 (two) months of requirement of rations stock.

12. Fresh Vegetables-

- (i) The vegetables shall consist of seasonal varieties, vegetable, should be fresh and free from discoloration and fungi.
- (ii) Before acceptance unnecessary leaves and roots of vegetables shall be removed. The different varieties of vegetables of each season and of the percentage in respect of such varieties thereof is to be supplied as mentioned in the schedule attached to this NIT.
- (iii) All articles of rations will be subject to test by Govt. analyst. The contract operating officer may whenever considered necessary send samples of any items of the foodstuff to the Govt. analyst for examination. In case chemical analysis reveals food adulteration, action will be initiated against the concerned supplier as per law.

13. The samples furnished by the approved tenderer will be examined by the Public Analyst if considered necessary. Some samples from the bulk supply made by the contractors at any time during currency of the contract may be sent for chemical examination under the Food Adulteration Act. In case the samples are found to be contaminated the concerned supplier will be terminated without notice with forfeiture of security deposit and other action as per law will be initiated against the supplier.

14. The acceptance or rejection of the Tender rests with the Director General of Police, Meghalaya who reserves the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-

- (a) No voluntary offer of reduction of Tender rates will be considered as valid.
- (b) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.

- (c) Successful Tenderers will be required to furnish security deposit and execute contract agreement to ensure fulfillment of the terms and condition of the contract which the successful tenderers will have to enter into.
15. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantial be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.
- (2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.
- (3) The appointed Contractors shall supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.
- Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.
- (4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation in case adverse report of antecedents comes to light as a result of such verification.
- (5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause and contractors will have no right to terminate contract during the currency.
- (6) Contract should be run by the appointed Contractors themselves. No power of delegating merge of contract in favour of any individual or firm shall be accepted.
- (7) Payment to the Contractors for their supplies shall be made by the Controlling Officers concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.
16. Any incomplete Tender or a Conditional Tender will not be accepted and shall be rejected.
17. In the interest of finance of the State the item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When any of the items is not available in sufficient quantities from the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any or all these items and will be paid for at the contracted rates for those items supplied by them.
18. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, for Supply of Rations to the personnel of Co. 5<sup>th</sup> MLP (3<sup>rd</sup> IR) Battalion, Vikas Puri, New Delhi invited for the year 201-2017. These will be received by the undersigned upto **27<sup>th</sup> November, 2015 till 1300 hrs** and will be opened immediately thereafter by the undersigned .Full details are available in office of the undersigned & Office of the Co 5<sup>th</sup> MLP Bn, Vikas puri New Delhi during office hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Separate Tender for each group should be submitted.
2. Rates should be quoted FOR destination.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Separate Earnest Money should be submitted.
5. Upto date Sales Tax Clearance VAT registration certificate to be furnished.
6. Trading Licence in case of non-tribal firms/suppliers show business establishment fall under the jurisdiction of the District Council.
7. Upto date financial stability certificate from the competent authority to be furnished.
8. Certificate issued by Health Inspector, Health Department in respect of food adulteration.
9. All Tenders should be properly sealed.
10. Covers should be conspicuously marked Tender for Group A, B, C, & D (Dry/Fresh) Ration as the case may be.
11. Tenders which do not meet any of the above requirement are liable to be rejected.

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Dry/Fresh Ration in Group-wise AB/AR scale to the 5<sup>th</sup> MLP Bn at Vikas Puri, Delhi for the year 2016-2017**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

Earnest Money: - 10,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Group A, B, C, & D as the case may be.

Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.

Place of delivery :- Delivery will be made at Delhi

We/I agree to accept part tender on item-wise rates as ordered by you.

(a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Dry/Fresh Ration 5<sup>th</sup> MLP Bn, Vikaspuri, New Delhi for the year 2016-17 in response to which I submit Tender herewith.

(b) I/we The undersigned do hereby also agree on acceptance of my Tender to supply the above mentioned commodities at the rate quoted for the full period of the currency contract as per your instruction laid in the Memo No.

dated \_\_\_\_\_ issued by you

Signature of Tenderer.

Full Address:-

**SCHEDULE OF ITEMS****Group 'A' (Dry Ration)**

Sln.	Items	Scale per head per month
1.	Atta	3.00 Kgs
2.	Dal	3.00 Kgs
3.	Refined Oil / Mustard oil	2.50 Litres
4.	Tea Leaves	600 grams
5.	Safety Match	1.6 (yearly)
6.	Sugar	2.00 Kgs
7.	Salt	300 grams
8.	Rice	15 Kgs (for 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> MLP Bn., Only)

**Group 'B' (Dry Ration)**

Sln.	Items	Scale per head per month
1.	Onion	2.00 Kgs
2.	Potatoes (roots & tubers)	4.00 Kgs

**Group 'D' (Fresh Ration)**

Sln.	Items	Scale per head per month
1.	Meat on hoof	6.00 Kgs

**GROUP - C**

[illegible]

**OFFICE OF THE DIRECTOR GENERAL OF POLICE**  
**MEGHALAYA: SHILLONG**

Shillong the 20<sup>th</sup> October 2015.

**TENDER NOTICE**

**Condensed Tinned Milk to the Meghalaya Police Battalions for the year 2016-2017.**

**No.MS/VIII-1/2016-17/6.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 200/- (Rupees two hundred ) only are invited for Supply of ISI marked Sweetened Condensed Milk for entitled Meghalaya Police Battalions for the financial year 2016-2017 (with effect from 1<sup>st</sup> April, 2016 to 31<sup>st</sup> March, 2017). These will be received up to **27<sup>th</sup> November, 2015** **till 1300 hrs** and will be opened immediately thereafter.
2.
  - (a) Contracts will be on scheduled rates per 100 Kgs i.e. one quintal (Net).
  - (b) Tenderers must quote rate per 100 Kgs i.e. on the basis of 100 Kgs. Rate quoted should be F.O.R. destination 1<sup>st</sup> MLP, Mawiong/2<sup>nd</sup> MLP Bn, Goeragre/3<sup>rd</sup> MLP BN, Khliehtyrshi/4<sup>th</sup> MLP Bn, Sohpiang/5<sup>th</sup> MLP BN, Samgong Williamnagar/Police line Vikas Puri New Delhi/6<sup>th</sup> MLP Bn, Camp Shillong/Spl Force-10 V.A.T. or other Taxes applicable must be quoted separately.
  - (c) The contract, when awarded will remain operative upto 31<sup>st</sup> March, 2017 subject to the conditions under Clause 2 (d) and 7 (a).
  - (d) The tenderers must furnish the manufacturer's price list (whole sale & Maximum Retail Price), as on the date of opening of Tenders, duly certified by authorized representative of manufacturer alongwith the tender, other-wise tender will be summarily rejected.
  - (e) In the interest of the economy to the State and Administrative suitability, the Director General of Police, Meghalaya may extend the operation of the contract beyond 31<sup>st</sup> March, 2017 till 30<sup>th</sup> May, 2017 and in that case the contractor will be bound to supply at the contracted rate under the same terms and conditions of the Tender Notice and Contract Agreement.

3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.
  - (a) An attested copy of photograph of the Tenderer.
  - (b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
  - (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department, Government of Meghalaya.
  - (d) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
  - (e) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
  - (f) Up-to date certificate issued by Health Inspector, Health Department, Government of Meghalaya in respect of food adulteration.
  - (g) Attested copies of valid Trading License in terms of KHADC, JHADC, GHADC for non tribals (Regulation Act 1954) who are required to obtain such license should be enclosed.
4.
  - (a) Tenders are to be submitted on typed forms. However, handwritten tenders written neatly and clearly will be considered valid. Indistinct writing or over-writing may be considered as a disqualification.
  - (b) Sealed Tenders will be received by the undersigned upto 27<sup>th</sup> November, 2015 at 1300 hrs Tenders received after that time will not be accepted. The Tender must be sent under a strong cover, securely fastened, sealed with distinctive device and conspicuously marked as 'Tender for Supply of Tinned Milk for the year 2016-2017' on the top of the inner envelope. All sealed tender will be addressed to the Asstt. Inspector General of Police, (Admn.), Meghalaya, Shillong and not to any other officer by name.
  - (c) Submission of more than one tender under the same schedule quoting different rates by one and same tenderer or firm under the same style and title will disqualify a tenderer for appointment as a contractor tenderer/firms and all tenders of such tender will be deemed as automatically rejected. Any alteration or modification of rate will not be allowed after the tenders have once been submitted.
  - (d) Tenders will be opened on the same day i.e. on the 27<sup>th</sup> November, 2015 in the presence of the tenderers or their authorized representative, if any.
  - (e) Tenderers should fill up their rates both in words and figures in the tender form. The rate in the Tender must be in terms of rupees and paise.
  - (f) All Tenderers must quote only one rate exclusive of VAT/CST or any other tax wherever applicable. However VAT/CST should be indicated separately and a gross total to be indicated.
  - (g) At the time of opening tender, should there be any objection raised by the majority of the tenderers/representatives present as to the validity on any tender, the objection will be

- duly recorded and will be put up to the purchase board for consideration. The decision of the purchase board on such objection will be final and binding.
- (h) Supply of Tinned Milk to the Battalions should be in the original packing of the manufacturer with expiry date of the product to be adequately within permissible period taking into account the entire period of supply.
- (i) Tax at source will be deducted from the approved Contractor's bill as per rate applicable by the Unit/Offices concerned.
5. All tenderers must affix their signature and date on the tender form with their full address.
- (a) If the tenders are firm/company, such tenderers must submit alongwith their tender a certificate true copy of registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their tender along with their signatures.
- (b) When a Tender is submitted by a Firm/Company all partners of the firm will be required to sign their tender or a Power of Attorney in favour of the signatory of the tender should be submitted otherwise such tender will stand rejected.
- (c) The tenderers must submit with the tenders a sum of Rs. 10,000/- (Rupees five thousand) only as Earnest Money in favour of the Director General of Police, Meghalaya. Earnest Money may be done in one or the other of the following terms:-
- |  |   |
|--|---|
| i) Government Securities.  | } Pledged in favour of<br>the Director General<br>of Police, Meghalaya. |
| ii) National Small Saving Scheme.                                  |   |
| iii) Postal Saving Accounts.                                       |   |
| iv) Deposit at Call/Fixed Deposit Receipt<br>from recognized Bank. |   |
- (d) No Cheque or cash will be accepted as Earnest Money. No Security Deposit, which has been furnished in connection with previous contract will be accepted as Earnest Money.
- (e) Contractor / Firm belonging to Scheduled Castes / Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs. 10,000/-.
6. (a) The successful tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no tenderers has any right to assume that his / her tender has been accepted and if any expenditure is incurred by any tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the tender notice or the Contract Agreement, the Contractors shall be liable to any or all of the following liabilities, at the discretion of the Director General of Police, Meghalaya.

- (i) Forfeiture of Security Deposit in whole or part.
  - (ii) Making good of the loss caused to Government through the inability, neglect or delaying to comply with any demand.
  - (iii) Cancellation of the Contract within 30 days notice to the Contractors.
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the Commandant's concerned.
- (e) The Successful tenderers(s) when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters concerned or at the places as directed by the Indenting Officer. No claim in any form and on any account for transport charges will be entertained by the Government.
7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract shall be at liberty (without prejudice of any other remedy, the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractor such supplies as may have been rejected or failed, declined neglected or delayed to supply and any excess cost incurred over the contracted price (together with all incidental charges, expenses etc.) incurred by officer operating the contract is purchase or arranging such supplies shall be recoverable from the Contractor from his Security Deposit and outstanding dues or any other sums which may be due to him for the concerned or dues of any other Units of the Department.
- (b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing, if :-
- (i) A Contractor assigns or sublets any Contract without his approval.
  - (ii) The contractor or his/her Agent or Servants shall be guilty of fraud in respect of the contractor or any other contract entered into with Government.
  - (iii) The Contractor declines, neglects, or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the Contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban upon such Contractors/Firm for future business with the Department.

8. (a) The Earnest Money of successful tenderer will be returned as soon as the Security Deposit has been furnished (unless it is used as part of the Security Deposit). In respect of the unsuccessful tender tenderers unless forfeited, it will be returned immediately after final rejection of the tenders.  
(b) Appointed Contractor will have to furnish Security Deposit in favour of Director General of Police, Meghalaya before execution of Contract. Seven (7) percent of the total values of the contract calculated on the basis of approximate annual requirement of tinned milk to be supplied by the particular Contractor will have to deposit as Security Deposit.  
If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya, be liable for forfeiture.  
  
(c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchased) to the contractors immediately after successful completion of the Contract provided that the contract operating officers, are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding against the Contractors after the expiry of the date of operating of the contract.  
(d) If any tenderer withdraw his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract Deed within the stipulated date, after depositing Earnest Money or Security Deposit, the tenderer will be debarred from tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. Supply of inferior quality of tinned milk which do not conform to the approved sample will be rejected. All rejected stuff should duly be replaced by the contractor immediately without charging any extra charge for the same.
  - i) Tinned milk may be required for test by Government analysis. The Contract operating officer may, whenever, considered necessary, send sample of the tinned milk to the Public Analyst for examination.
10. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender without assigning any reason. The lowest tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, in this regard will be final and binding. The Director General of Police,

Meghalaya, may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-

- (a) No voluntary offer of reduction of Tender rates will be considered as valid.
- (b) When asked by the Director General of Police, Meghalaya for reduction of the rates the tenderers will be required to intimate in writing within the specified date.
- (c) Successful tenderers will be required to furnish security deposit and execute contract agreement to ensure fulfillment of the terms and condition of the contract which the successful tenderers will have to enter into.

11. (1) All indents for supply must be complied with by the Contractor without question raised.
- (2) No claim for any compensation in any form will be made or entertained in case tinned milk is not drawn from the appointed contractors for certain periods in the interest of State economy.
- (3) The appointed Contractors are liable to supply tinned milk during the currency of contract at rates agreed to in the Contract Agreement. During the currency of contract, the Contractors cannot claim for the enhancement of contracted rates.
- (4) Appointments of Contractors for supply of tinned milk will be subject to verification of antecedents. If the Director General of Police desire so and will be liable to cancellation at the discretion of the Director General of Police, without cause, assigning or issuing any notice of any undesirable element comes to light as a result of such verification.
- (5) The contract may be terminated by the Director General of Police, Meghalaya giving 30 days notice in writing without assigning any cause, contractors will have no right to terminate contract during the currency.
- (6) Contract should be run by the appointed Contractors himself. However, if any Contractor desires to run a contract, through an attorney amount to sub-letting the contract. When submitting a power of attorney, full reasons must be given as to why the contractor himself/herself cannot run the contract. Reason should also be given when revoking such power of Attorney.
- a) No power Attorney will be finally approved without proper verification of the Attorney/Employee.
  - b) The authorities attorney, if and when approved by the Director General of Police, Meghalaya will run the contract only on behalf of the approved contractor who will be responsible to the Department in all respect. A power of Attorney which seeks transfer of the contract will not be allowed.
  - c) Payment to the Contractors for their supplies shall be made by the Commandants concerned after the bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya.
  - d) Any incomplete Tender or a Conditional Tender will not be accepted and no representation whatsoever will be entertained after submission of the tender.

No claim for any compensation in any form will be made or entertained in case the requirement of tinned milk is not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Director General of Police, Meghalaya, at his discretion for procurements of items in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, alongwith sealed sample for Supply of ISI marked Sweetened Condensed Milk invited for entitled Meghalaya Police Battalions for the year 2016-2017. These will be received upto **27<sup>th</sup> November, 2015 till 1300 hrs** and will be opened on the same day. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Earnest money Rs. 10,000/- should be submitted.
2. Sales Tax or other taxes applicable must be quoted separately.
3. Rates should be quoted FOR destination i.e 1<sup>st</sup> MLP Bn, Mawiong/ 2<sup>nd</sup> MLP Bn, Goeragre, 3<sup>rd</sup> MLP Bn, Khliehtyrshi/4<sup>th</sup> Sohpiang/5<sup>th</sup> Samgong, Williamnagar/ Police Line, Vikaspuri, New Delhi/6<sup>th</sup> MLP Bn, Camp, Shillong/Spl force -10 Meghalaya, Shillong.
4. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
5. Upto date financial stability Certificate from the competent authority to be furnished.
  - i) From the District Council in whose jurisdiction their business establishment is located; and
  - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.
6. Certificate issued by Health inspector, Health Department in respect of food adulteration.
7. Tenders should be properly sealed.
8. Covers should be conspicuously marked "Tender for Supply of Tinned Milk for the year 2016-2017.
9. Tenders which do not meet any of the above requirement are liable to be rejected.

**TENDER NOTICE**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

**Subject:- Tender for supply of Cream Sweetened Condensed Tinned Milk to the different Units of Meghalaya Police Battalions including 5<sup>th</sup> MLP, Vikaspuri, New Delhi during the year 2016-2017.**

Sir,

In response to your Tender Notice \_\_\_\_\_ I/We have the honour to submit my/our tender as follows: -

1. Earnest Money of Rs.10,000/- (Rupees ten thousand) only deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_.
2. Security of deposit 7% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Delivery will be made at the supply points of District/ Battalion/Hqrs of the Police Department, Meghalaya or any other places within the State of Meghalaya including 5<sup>th</sup> MLP, Vikaspuri, New Delhi as required by the Indenting Officer without any extra charges.
4. Rate (Inclusive of taxes etc.) In figure/in words

Brand	Rate Per 100 Kgs (in figure / in words)	Mode of packing the stuff for delivery.
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5. (a) I/We do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Full Cream Sweetened Condensed Milk to the Meghalaya Police Personnel as mentioned in the Schedule of the Tender Notice for the year 2016-2017 in response to which I/We undersigned submit my/our tender herewith.
- (b) I/We undersigned do hereby also agree on acceptance of my/our Tender to supply the above mentioned commodity at the rate noted as above for the full period of the currency of the contract as per instructions laid in the Tender Notice.
- (c) I/We do hereby agree to accept the Contract on percentage of Unit-wise basis as per Tender Notice.

Signature of the Tenderer \_\_\_\_\_

Full Address \_\_\_\_\_

Dated \_\_\_\_\_